



Republika e Kosovës
Republika Kosova/Republic of Kosovo
Akademia e Drejtësisë/Akademija Pravde/Academy of Justice

No. 01/178/2017
Date: 18/07/2017

Based on the Article 10 paragraph 1, subparagraph 1.1 and Article 11 paragraph 4 of the Law No. 05/L-095 on the Academy of Justice, the Managing Board of the Academy of Justice in the fourth meeting of the first composition, held on 18 July 2017, took the following:

DECISION

1. Approval of the Regulation No. 04/2017 on the Work of the Program Council of the Academy of Justice.
2. The decision enters into force upon its approval by the Managing Board.



Aleksandër Lumezi

Chairman of the Managing Board
Academy of Justice

Decision sent to:

Executive Director of the Academy of Justice
Archive of the Academy of Justice



Republika e Kosovës
Republika Kosova/Republic of Kosovo
Akademia e Drejtësisë / Akademia Pravde / Academy of Justice

Managing Board of the Academy of Justice,

Pursuant to Article 10 paragraph 1, subparagraph 1.1, in relation to Article 17 paragraph 1, subparagraph 1.10 of the Law No. 05/L-095 on the Academy of Justice, in the meeting held on 18.07.2017,

Approves:

REGULATION No. 04/2017
ON THE WORK OF THE PROGRAM COUNCIL OF THE ACADEMY OF JUSTICE

GENERAL PROVISIONS

Article 1
Purpose

The purpose of this regulation is to determine the way, organization of work and functioning of the Academy of Justice Program Council (hereafter: Program Council).

Article 2
Scope

This Regulation applies to the Academy of Justice, the Program Council and other bodies of the Academy according to the purposes set forth in this Regulation.

Article 3
Basic principles of the work of the Program Council

Program Council works based on principle of independence, professionalism and transparency.

Article 4
Working language

The language of the Program Council is Albanian language and Serbian language.

Article 5
Program Council duties and responsibilities

1. Program Council competencies are as following:
 - 1.1 Drafting proposals for training program of the Academy of Justice in cooperation with KJC and KPC;
 - 1.2 Follows the implementation of the programs and their success;
 - 1.3 Provides guidance on the advancement of the techniques and training methods, independently and in cooperation with the trainers and mentors;
 - 1.4 Provide opinions for the list of trainers and mentors;
 - 1.5 Provide advices, proposals and suggestions to Academy's bodies for improvement of training quality;
 - 1.6 Performs other work as determined by law and other bylaws of the Academy.

Article 6
Composition of the Program Council

1. Program Council consists of seven (7) members, appointed by the Managing Board, among judges, state prosecutors and other experts;
2. The Director of the Academy of Justice is ex officio a member and chairman of the Program Council.
3. The Law on the Academy of Justice determines the mandate and termination of the function of Program Council members.

Article 7
Competencies of the Program Council Chairman

1. Competencies of the Program Council Chairman are as follows:
 - 1.1 Representation of the Program Council in national and international institutions;
 - 1.2 Takes care of organizing and managing the work of the Program Council;
 - 1.3 Summons and leads the meeting of the Program Council;
 - 1.4 Proposes the agenda;
 - 1.5 Lead the work of the Program Council;
 - 1.6 Transmit the proposals of the Program Council to the Academy of Justice Managing Board;
 - 1.6. Performs other work and duties as determined by the Law of the Academy of Justice, this Regulation and other legal provisions.

Article 8
Rights and duties of Program Council members

1. Members of the Program Council have the following rights and duties:
 - 1.1. Take part in the Program Council meetings, except when justifying the absence, whereby, they are obliged to notify Chairman of the Council in advance;
 - 1.2. Take part in drafting, proposing and updating of the Academy's training program;
 - 1.3. Follow up the implementation of training programs and their success, as well as provide their opinion about the list of trainers and mentors;
 - 1.4. Provide orientations for development of training methodology, independently and in cooperation with trainers and mentors;
 - 1.5. Provide advices to Academy's bodies for improvement of training quality;
 - 1.6. Get compensated to the amount determined by the law of the Academy;
 - 1.7. Performs other work as determined by the Law and bylaws of the Academy of Justice.

Article 9
Technical administrative support

The Academy staff provides technical and administrative support to the Program Council.

Article 10
Program Council meetings

1. Program Council carries out its duties and responsibilities in meetings held at least four (4) times per year.
2. Program Council meetings are held only if at least 5 members of the Council are present.
3. Program Council, based on the need to update and ensure the quality of trainings provided by the Academy of Justice, can held meetings frequently.

Article 11
Notification and the flow of the Program Council meetings

1. Program Council meetings are summoned by the Chairman;
2. The notice for the meeting is sent by electronic post (e-mail) or request submitted through Director's office, at least five (5) working days before the meeting.
3. The Chairman, chairs the meeting of the Program Council and report about the members who notify and justify their absence;
4. The absent member can submit his written recommendations on certain issues, according to the determined duties and responsibilities;

5. Depending on the agenda, apart from members of the Program Council, the meeting can be attended also by the staff of the Academy of Justice.

Article 12

Minutes of the meeting

1. For the work of the Program Council, during the meeting are kept minutes.
2. The Chairman assign a competent official to keep the minutes of the meeting.
3. The minutes contain basic meeting data, namely: the date and place of the meeting, number of meetings, participants, the agenda and names of the claimants and participants in the discussion, as well as recommendations for the elaborated issues.
4. Program Council meetings can be audio recorded by competent official.
5. The minutes are submitted to all members in order for them to provide their comments before finalization.
6. Minutes are maintained in the Archive of the Academy.

Article 13

Reporting

The Program Council for its work reports to the Managing Board of the Academy of Justice at least one (1) time per year and upon request.

TRANSITIONAL PROVISIONS

Article 14

Abrogation

Upon the entry into force of this regulation, all other bylaw provisions regulating the work and functioning of the Program Council shall be abrogated.

Article 15

Supplementing and amendments of the Regulation

This Regulation can be amended and supplemented by the manner of its issuance.

Article 16

Entering into force

This Regulation enters into force upon its approval by the Managing Board

Prishtina, 18.07.2017



Aleksandër Lumezi

Chairman of the Managing Board
Academy of Justice