



Republika e Kosovës
Republika Kosova/Republic of Kosovo
Akademia e Drejtësisë/Akademija Pravde/Academy of Justice

No. 01/179/2017
Date: 18/07/2017

Based on the Article 10 paragraph 1, subparagraph 1.1 and Article 11 paragraph 4 of the Law No. 05/L-095 on the Academy of Justice, the Managing Board of the Academy of Justice in the fourth meeting of the first composition, held on 18 July 2017, took the following:

DECISION

1. Approval of the Regulation No. 05/2017 on Fees of Training for State Advocates and other Free Professions.
2. The decision enters into force upon its approval by the Managing Board.



Aleksandër Lumezi

Chairman of the Managing Board
Academy of Justice

Decision sent to:

Executive Director of the Academy of Justice
Archive of the Academy of Justice



Republika e Kosovës
Republika Kosova/Republic of Kosovo
Akademia e Drejtësisë / Akademia Pravde / Academy of Justice

Managing Board of the Academy of Justice,

Pursuant to Article 10 paragraph 1, subparagraph 1.1 and in line with Article 22 paragraph 2 of the Law No. 05/L-095 on the Academy of Justice, in the meeting held on 18.07.2017,

Approves:

REGULATION No. 05/2017
ON TRAINING FEE FOR STATE LAWYERS, LAWYERS AND OTHER FREE PROFESSIONS

Article 1
Purpose

This Regulation determines the fees for expenditure for trainings organized by the Academy of Justice for state advocate, lawyers and other free professions.

Article 2
Scope

This Regulation is implemented by the Academy of Justice and competent institutions for categories determined by the Law on the Academy of Justice.

Article 3
Definitions

1. With the purpose of implementation of this Regulation, expressions used in this Regulation have the following meanings:

- 1.1 "Academy" means the Academy of Justice;
- 1.2 "Fee professions" means mediators, private bailiffs, bankruptcy administrators and other professions based on evaluations of the Academy;
- 1.3 "State advocate" means a person who represents, provide advices and protects public authorities of the Republic of Kosovo;
- 1.4 "Lawyer" means a person who deals with the provision of legal assistance to legal and natural persons for protection of rights and freedoms and their interests in line with the legal order;
- 1.5 "Notary" means a professional jurist, public official appointed by the Ministry of Justice, to exercise activities described by law;
- 1.6 "Private bailiffs" means a natural person appointed by the Ministry of Justice for conducting public authorizations from his competences to application of enforcement;
- 1.7 "Mediator" means the authorized person to mediate between two parties with the purpose of dispute resolution, in accordance with the mediation principles;
- 1.8 "Bankruptcy administrator" is a person assigned by the court due to the request for initiation of the bankruptcy procedure done by the creditors.
- 1.9 Competent institutions for the following categories imply: State advocates – Ministry of Justice – Kosovo Chamber of Advocates – Notary Chamber, Private Bailiffs – Chamber of Private Bailiffs, Mediators – Commission for Mediation and Bankruptcy Administrators – Ministry of Justice

Article 4 **Training requirements**

1. In order to implement training for state advocates and free professions, a request shall be sent to the competent institutions, up to 1st of November for the training program of the following year.
2. The training request contains at least the training proposal, the number of participants and training duration.
3. In special cases, training request can be accepted also after this date, if the Academy will be able to implement them.
4. Training for free professions are implemented depending on capabilities and capacities of the Academy.

Article 5
Rights and responsibilities of participants in training

1. After completion of the training, certificates are issued to participants;
2. Training participants are provided with training material and translation into official languages, by the Academy;
3. Training participants shall respect the rules during training delivery;
4. The Academy provides all necessary conditions for training delivery;
5. The Academy keeps training participation records.

Article 6
Expenditure classification

1. For training delivery, the Academy implements, but is not limited to the following expenses:
 - 1.1 For trainers;
 - 1.2 For training materials;
 - 1.3 For translation;
 - 1.4 For accommodation;
 - 1.5 For training rooms;
 - 1.6 For lunches and dinner for participants;
 - 1.7 For drinks (non-alcoholic) during lunch and dinner;
 - 1.8 For coffee, tea and water during training - brakes;
 - 1.9 Transport expenses;
 - 1.10 Administrative expenses.
2. In addition to the expenditures referred to in paragraph 1 of this Article, other necessary and justified expenses by the Academy may be presented during the course of the training, for which the competent institutions requiring the organization of the training should be notified before the training takes place.

Article 7
Payment of training

1. Competent institutions shall cover the expenses incurred by the Academy for the organization of the trainings required by these institutions according to the Annex – the fee table which is part of this Regulation.

2. The fees set out in the Annex under paragraph 1 of this Article shall be determined on the basis of contracts in force and shall be updated depending on the contracts concluded by the Academy or by Managing Board decisions.
3. State advocates in accordance with the Law on the Academy of Justice are excluded from training expenditure.
4. The ceiling and compensation of expenditure is determined according to the number of participants, trainers, training duration and other training specifications.
5. Payment shall be conducted to the budget of the Republic of Kosovo for the Academy, according to the fees determined by this Regulation.
6. Payment shall be done at least 30 days, after training implementation and receipt of payment shall be submitted to the Academy. This deadline can be shorter in specific cases, such as conclusion of a fiscal year, or other occasions.

Article 8
Entering into force

This Regulation enters into force upon its approval by the Managing Board of the Academy.

Prishtina, 18.07.2017



Aleksandër Lumezi

Chairman of the Managing Board
Academy of Justice

ANNEX 1

Table of fees

Fees for training	Applicable Decisions and contracts	Value in Euro	Participants	Total
Trainer	As per the MB Decision No.01/18/2016	120.00	-	-
Preparation of the training material	As per the MB Decision No. 01/18/2016	30.00	-	-
Fish fillet	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	0.80	-	-
Chicken breast fillet	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	1.00	-	-
Chicken specialty	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	1.00	-	-
Large pizza	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	2.00	-	-
Medium pizza	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	1.50	-	-
Grilled beef	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	1.00	-	-
Beef steak 200 gr	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	2.50	-	-
Steak 200 gr	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	2.00	-	-
Grilled spiced meat (<i>pleskavica</i>) 200 gr	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	1.00	-	-

Filled grilled spiced meat (filled pleskavica)	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	1.20	-	-
Mixed meat	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	1.00	-	-
Beef lungs	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	0.70	-	-
Hamburger	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	1.00	-	-
Chicken burger	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	1.00	-	-
Chicken sandwich	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	1.00	-	-
Ham sandwich	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	1.00	-	-
Döner - served in plate	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	1.00	-	-
Döner – served in dough layers	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	1.00	-	-
Greek salad	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	0.40	-	-
Shop salad	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	0.30	-	-
Mixed salad	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121.	0.30	-	-

	Supplier: N.T.H Shqiponja			
Chocolate cake	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	1.00	-	-
Fruit cake	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	0.50	-	-
Trileqe	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	0.50	-	-
Tiramisu	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	0.50	-	-
Roulade cake	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	0.50	-	-
Soft drinks – carbonated 0.33L	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	0.60	-	-
Soft drinks – carbonated 0.25L	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	0.60	-	-
Chicken soup	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	0.30	-	-
Beef soup	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	0.30	-	-
Vegetable soup	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	0.30	-	-

Swedish table (bruschetta, various types of cheese, fruits and vegetables, olive, various types of meat, and cookies)	Contract Number: 24/16. Procurement number: AQP-AK-16-018-121. Supplier: N.T.H Shqiponja	4.50	-	-
Accommodation per person including breakfast (single room)	Contract number: 034/16. Procurement number: AQP-AK-16-031-221. Supplier: Hotel Enterprise Amazona	47.20	-	-
Lunch (salad, chicken fillet or grilled beef or meat combination, dessert)	Contract number: 034/16. Procurement number: AQP-AK-16-031-221. Supplier: Hotel Enterprise Amazona	15.34	-	-
Dinner (soup, salad, meat combination or chicken fillet or grilled beef, dessert)	Contract number: 034/16. Procurement number: AQP-AK-16-031-221. Supplier: Hotel Enterprise Amazona	17.70	-	-
Coffee (large macchiato, small macchiato, espresso, etc.)	Contract number: 034/16. Procurement number: AQP-AK-16-031-221. Supplier: Hotel Enterprise Amazona	1.18	-	-
Tea (chamomile, mint, fruit, etc.)	Contract number: 034/16. Procurement number: AQP-AK-16-031-221. Supplier: Hotel Enterprise Amazona	1.18	-	-
Mineral water-no gas 0.5l plastic bottle	Contract number: 034/16. Procurement number: AQP-AK-16-031-221. Supplier: Hotel Enterprise Amazona	0.59	-	-
Soft drinks – glass bottle	Contract number: 034/16. Procurement number: AQP-AK-16-031-221. Supplier: Hotel Enterprise Amazona	1.18	-	-
Conference room for 15-25 participants	Contract number: 034/16. Procurement number: AQP-AK-16-031-221. Supplier: Hotel Enterprise Amazona	59.00	-	-
Conference room for 30-50 participants	Contract number: 034/16. Procurement number: AQP-AK-16-031-221. Supplier: Hotel Enterprise Amazona	82.60	-	-

Conference room for more than 50 participants	Contract number: 034/16. Procurement number: AQP-AK-16-031-221. Supplier: Hotel Enterprise Amazona	118.00	-	-
Accommodation per person including breakfast (single room)	Contract number: 035/16. Procurement number: AQP-AK-16-031-221. Supplier: Solid SH.P.K	30.00	-	-
Lunch (salad, chicken fillet or grilled beef or meat combination, dessert)	Contract number: 035/16. Procurement number: AQP-AK-16-031-221. Supplier: Solid SH.P.K	10.00	-	-
Dinner (soup, salad, meat combination or chicken fillet or grilled beef, dessert)	Contract number: 035/16. Procurement number: AQP-AK-16-031-221. Supplier: Solid SH.P.K	11.50	-	-
Coffee (large macchiato, small macchiato, espresso, etc.)	Contract number: 035/16. Procurement number: AQP-AK-16-031-221. Supplier: Solid SH.P.K	0.50	-	-
Tea (chamomile, mint, fruit, etc.)	Contract number: 035/16. Procurement number: AQP-AK-16-031-221. Supplier: Solid SH.P.K	0.50	-	-
Mineral water-no gas 0.5l plastic bottle	Contract number: 035/16. Procurement number: AQP-AK-16-031-221. Supplier: Solid SH.P.K	0.50	-	-
Soft drinks – glass bottle	Contract number: 035/16. Procurement number: AQP-AK-16-031-221. Supplier: Solid SH.P.K	1.00	-	-
Conference room for 15-25 participants	Contract number: 035/16. Procurement number: AQP-AK-16-031-221. Supplier: Solid SH.P.K	70.00	-	-
Conference room for 30-50 participants	Contract number: 035/16. Procurement number: AQP-AK-16-031-221. Supplier: Solid SH.P.K	90.00	-	-
Mineral aerated water 0.50 l (plastic bottle)	Contract Number: 002/2016-DPQ. Procurement number: AQP-AK-15-008-111. Supplier: Ada Group SH.A	0.13	-	-
Mineral water 0.33 l (bottle)	Contract Number: 002/2016-DPQ. Procurement number: AQP-AK-15-008-111. Supplier: Ada Group SH.A	0.12	-	-

Mineral water 0.25 l (glass bottle)	Contract Number: 002/2016-DPQ. Procurement number: AQP-AK-15-008-111. Supplier: Ada Group SH.A	0.20	-	-
Mineral water for static refrigerators 10 l (pastic bottle)	Contract Number: 002/2016-DPQ. Procurement number: AQP-AK-15-008-111. Supplier: Ada Group SH.A	0.80	-	-
Milk in tetra pack, fat 0.5% (1L)	Contract number: 005/2016-DPQ. Procurement number: AQP-AK-15-008-111. Supplier: Beni Dona Plast SHPK	0.50	-	-
Milk in tetra pack, fat 3.2% (1L)	Contract number: 005/2016-DPQ. Procurement number: AQP-AK-15-008-111. Supplier: Beni Dona Plast SHPK	0.80	-	-
Milk in tetra pack, fat 3.5% (1L)	Contract number: 005/2016-DPQ. Procurement number: AQP-AK-15-008-111. Supplier: Beni Dona Plast SHPK	0.90	-	-
Sugar - in cubes, 1 kg	Contract number: 005/2016-DPQ. Procurement number: AQP-AK-15-008-111. Supplier: Beni Dona Plast SHPK	0.55	-	-
Brown plastic cups (1pack = 100 cups)	Contract number: 005/2016-DPQ. Procurement number: AQP-AK-15-008-111. Supplier: Beni Dona Plast SHPK	1.85	-	-
Coffee paper cups, 50 pcs/ pack	Contract number: 005/2016-DPQ. Procurement number: AQP-AK-15-008-111. Supplier: Beni Dona Plast SHPK	1.00	-	-
Plastic cups for water, 100 pcs/ pack	Contract number: 005/2016-DPQ. Procurement number: AQP-AK-15-008-111. Supplier: Beni Dona Plast SHPK	0.80	-	-
tea in filter bags (chamomile, int, hibiscus, fruit, etc). Each tea filter is wrapped in paper cover in boxes of 20 pcs/1 box.	Contract number: 005/2016-DPQ. Procurement number: AQP-AK-15-008-111. Supplier: Beni Dona Plast SHPK	0.45	-	-
Nes coffee, packed in bins of 200 gr	Contract number: 005/2016-DPQ. Procurement number: AQP-AK-15-008-111. Supplier: Beni Dona Plast SHPK	5.00	-	-

universal photocopying paper A4/80 g/m2 (stack)	Contract number: 007/2015-DPQ. Procurement number: AQP-AK-15 002 111 Supplier: N.T.G Blendi	2.38	-	-
Utilities (power supply, water, waste, landline telephone)			-	-
Material			-	-
Translation			-	-
Transport			-	-
Total Expenses		755.87		-